

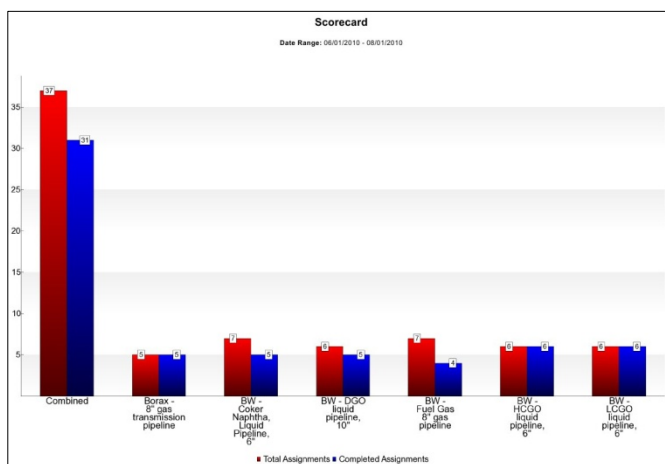
CAS

Compliance Assurance System

Tracking software for getting things done!

CAS uses web and email technology to provide the following:

- Track action items
- Issue reminders and notices
- Document compliance
- Customize reports



Sample Scorecard

Compliance Tracking Report

Task Description	Period	Assigned To	Priority	Status	Assigned To	Initials	Due Date	Completion
1) Review and update...	06/01/2010 - 06/01/2010	John Doe	High	Completed	John Doe	JD	06/01/2010	Completed
2) Review and update...	06/01/2010 - 06/01/2010	Jane Smith	Medium	In Progress	Jane Smith	JS	06/05/2010	In Progress
3) Review and update...	06/01/2010 - 06/01/2010	Mike Johnson	Low	Not Started	Mike Johnson	MJ	06/15/2010	Not Started
4) Review and update...	06/01/2010 - 06/01/2010	Sarah Lee	High	Completed	Sarah Lee	SL	06/01/2010	Completed
5) Review and update...	06/01/2010 - 06/01/2010	David Kim	Medium	In Progress	David Kim	DK	06/10/2010	In Progress
6) Review and update...	06/01/2010 - 06/01/2010	Emily White	Low	Not Started	Emily White	EW	06/20/2010	Not Started
7) Review and update...	06/01/2010 - 06/01/2010	Chris Brown	High	Completed	Chris Brown	CB	06/01/2010	Completed
8) Review and update...	06/01/2010 - 06/01/2010	Alex Green	Medium	In Progress	Alex Green	AG	06/08/2010	In Progress
9) Review and update...	06/01/2010 - 06/01/2010	Ben Black	Low	Not Started	Ben Black	BB	06/18/2010	Not Started
10) Review and update...	06/01/2010 - 06/01/2010	Mia Grey	High	Completed	Mia Grey	MG	06/01/2010	Completed

Sample Compliance Tracking Report

The power of CAS:

- Identify, schedule, and track individuals responsible for executing actions
- Document action item details, including the project name, project ID number, location, priority, status, due dates, and the source
- Multiple report options using filters to sort by topic, date range, area, assignment, etc.
- User defined priorities of tracked items
- Compliance tracking with corrective actions
- Automatically issues assignment emails and overdue notices
- Utilizes passwords and encryption to secure confidential information
- Various administration and user levels
- Custom compliance reports in PDF and Excel formats
- Scorecard reports summarize task completions at various locations
- Data entry tracking

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